

## Local Authority Air Quality contacts

Your ref:  
Our ref:  
22 November 2010

## CHANGES TO LOCAL AIR QUALITY MANAGEMENT SUPPORT AND APPRAISAL FUNCTIONS

I am writing to inform you of changes to our Local Air Quality Management (LAQM) support and report appraisal functions. Defra, the Devolved Administrations and the Greater London Authority (GLA) have appointed new contractors with effect from **1 December 2010** to coordinate and provide support on LAQM. The new provisions have been streamlined with the following main changes:

- 1) A single LAQM Helpdesk for all LAQM issues, replacing the three previous helpdesks.
- 2) A single contractor undertaking all report appraisals for Review and Assessment and Action Planning.

The following organisations have been appointed:

- Bureau Veritas with subcontractors AECOM and NPL to provide management and support services relating to LAQM. This includes the operation and management of the new LAQM Helpdesk and the LAQM webpages.
- Transport and Travel Research Limited (TTR) with subcontractors Transport Research Laboratory will undertake the appraisal of local authorities' Review and Assessment reports and Action Plans.

In view of the new contract the Helpdesk contact details have changed and are now freephone. The new contact details are set out below.

**Local Air Quality Management Helpdesk**  
**Tel No:0800 0327 953**  
**Email:LAQMHelpdesk@uk.bureauveritas.com**

In practice this means:

- The LAQM Helpdesk will provide a single portal to assist with all general enquiries relating to Review and Assessment, air quality monitoring, air quality modelling and action planning.
- Local Authorities should continue to submit Updating and Screening Assessments and Progress Reports via the Report Submission Website and all other LAQM Reports to the Scottish Government, preferably by email.
- Any specific enquiries relating to the appraisal of Local Authority LAQM reports should be submitted in writing to the Scottish Government for onward transmission to the appraisal team. Local Authorities should not contact the helpdesk with these queries. All general local air quality management enquires not relating to the appraisal of Local Authority reports will continue to be addressed by the Helpdesk.
- The National Atmospheric Emission Inventory Helpdesk is unaffected by these changes.
- There will continue to be changes to the webpages in order to transfer between contractors and to reflect central government policies. If you are unable to find the information on LAQM which you are looking for please feel free to contact the Helpdesk. To note there will also be changes to the air quality archive and national atmospheric emissions inventory in 2011 as we overhaul and update these sites.

If you have any queries or require further information on any of the above, please do not hesitate to contact me.

Yours faithfully

**ANDREW G TAYLOR**

**Air Quality Policy Manager**